

Constitution of Internal committees/ Grievances Committees/ Proctorial and Anti - Ragging Committees

UNIVERSITY OF DELHI



BULLETIN OF INFORMATION FOR ADMISSION TO UNDERGRADUATE COURSES



11 Admission Grievance Committees

There will be a Central Admission Grievance Committee, located in the Dean Students' Welfare Office. Every College shall have its own Grievance Committee. Applicants can send an email by using the link provided on the University Undergraduate Portal under the "Grievance" tab. The names of College Grievance Committee Members shall also be displayed on the College Notice Board of the respective college. Applicants having grievances about admission should first approach the Grievance Committee of the College. If the grievance is not resolved within a reasonable time, the applicant may approach the Central Admission Grievance Committee.

There will be a Grievance Sub-Committee to look into grievances of SC/ST/OBC/EWS and another one for PwBD applicants. Each college will also have a separate grievance committee for SC/ST/OBC/EWS, which will consist of three members with the liaison officer as its convener. The colleges will display the name, contact number and email address of the members of the grievance committee members for SC/ST/OBC/EWS applicants on the college website and noticeboard to facilitate and address the needs/queries of applicants.

Appendices

Appendix I Important Ordinances of the University

Successful applicants will be required to abide by the Ordinances of the University and will be required to provide a written undertaking to this effect at the time of admission. A few extracts of important ordinances are reproduced here.

ORDINANCE XV-B: Maintenance of discipline among Students of the University

1. All powers relating to discipline and disciplinary action are vested in the Vice-Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he / she deems proper to the Proctor and +to such other persons as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:
 - a. Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution / Department and against any student within the University of Delhi
 - b. Carrying of, use of or threat to use of any weapons
 - c. Any violation of the provisions of the Civil Rights Protection Act, 1976
 - d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes
 - e. Any practice-whether verbal or otherwise-derogatory of women
 - f. Any attempt at bribing or corruption in any manner
 - g. Willful destruction of institutional property
 - h. Creating ill-will or intolerance on religious or communal grounds
 - i. Causing disruption in any manner of the academic functioning of the University system;
 - j. Prohibition of Ragging as per Ordinance XV-C.
4. Without prejudice to the generality of his / her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his / her powers aforesaid order or direct that any student or students -
 - (a) be expelled; or
 - (b) be, for a stated period rusticated; or
 - (c) be not for a stated period, admitted to a programme or programmes of study in a College, Department or Institution of the University; or
 - (d) be fined with a sum of rupees that may be specified; or

- (e) be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or that the result of the student or students concerned in the Examination or Examinations in which he /she or they have appeared be cancelled.
- 5. Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.
- 6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected to provide himself / herself with a copy of these rules. At the time of admission, every student shall be required to sign a declaration that on admission he /she submits himself / herself to the disciplinary jurisdiction of the Vice-Chancellor and several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.

ORDINANCE XV-C: Prohibition and Punishment for Ragging

- 1. Ragging in any form is strictly prohibited, within the premises of College/ Department or Institution and any part of Delhi University system as well as on public transport.
- 2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
- 3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which:
 - a. Involve physical assault or threat to use of physical force.
 - b. Violate the status, dignity and honour of women students.
 - c. Violate the status, dignity and honour of students belonging to the scheduled caste and tribe.
 - d. Expose students to ridicule and contempt and affect their self-esteem.
 - e. Entail verbal abuse and aggression, indecent gestures and obscene behavior.
- 4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
- 5. Notwithstanding anything in Clause above, the Proctor may also suo motu enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
- 6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.

7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/ she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/ her decision shall be final.
9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (c), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.
10. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a programme of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.
11. In case any students who have obtained degrees or diplomas of the University of Delhi are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.
12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.
13. All Institutions within the Delhi University system shall be obligated to carry out instructions / directions issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

Order of the Vice-Chancellor in pursuance of Ordinance XV-C: Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non-students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi. Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

ORDINANCE XV-D/The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE)

An Act to provide protection against sexual harassment of women at work place and for the prevention and redressal of complaints of sexual harassment and for matters connected there with incidental thereto.

WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment;

AND WHEREAS the protection against sexual harassment and the right to work with dignity

are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all forms of discrimination against Women, which has been ratified on the 25th June, 1993 by the Government of India.

AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace. For details, please see the website

<http://www.shebox.nic.in/assets/site/main/images/Sexual-Harassment-at-Workplace-Act.pdf>.



शहीद राजगुरु कॉलेज ऑफ एप्लाइड साइंसेस फॉर वुमैन
SHAHEED RAJGURU COLLEGE OF APPLIED SCIENCES FOR WOMEN

(दिल्ली विश्वविद्यालय)
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SRCAFW/1909 A/2022

28/10/2022

28th October 2022

NOTIFICATION

It is notified for information that following Internal Complaint Committee has been constituted vide Governing Body Resolution No. 2022 -630 with effect from 24th October 2022 for a period of three years or till further orders on the basis of Sexual Harrassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and University Grants Commission (Prevention, Prohibition and Redressal of sexual harrassment of women employees and students in Higher Education Institutions), Regulation 2015:

- i. Presiding Officer: **Dr. Ranjana Singh, Professor, Department of Food Technology**, Shaheed Rajguru College of Applied Sciences for Women;
- ii. Two Faculty members: **Dr. Deepa Joshi, Associate Professor, Department of Food Technology**, and **Dr. Rekha Mehrotra, Associate Professor, Department of Botany**, Shaheed Rajguru College of Applied Sciences for Women;
- iii. Two non teaching employees: **Mr. Chaman Giri, Assistant (Accounts)** and **Ms. Akanksha Dhingra, Technical Assistant**, Shaheed Rajguru College of Applied Sciences for Women;
- iv. One member from amongst non-government organizations or associations: **Ms. Niyati Sharma, Advocate.**

Professor (Dr.) Payal Mago
Principal

प्राचार्य/Principal

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APPLIED SCIENCES FOR WOMEN
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वसुंधरा एनक्लेव, नई दिल्ली-110096
Vasundhara Enclave New Delhi-110096

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GRIEVANCE AND COMPLAINTS COMMITTEE

https://www.rajgurucollege.com/Grievance_Complaints_Committee.aspx



Shaheed Rajguru College of Applied Sciences for Women

University of Delhi

NAAC Grade A+ | NIRF 2023 RANK-32 (College Category)

About College ▾

Academics ▾

Research ▾

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IQAC ▾

INTERNAL COMPLAINT COMMITTEE

The Internal Complaints Committee (ICC) at Shaheed Rajguru college of Applied Sciences for Women is envisaged to receive complaints on sexual harassment at the workplace from an aggrieved woman, as well as to inquire into and make recommendations to the employer on the action required pursuant to its inquiry of such complaint made.

The sexual harassment of women at workplace (prevention, prohibition and redressal) act 2013 is an act to provide protection against sexual harassment of women at work place. Sexual harassment results in the violation of basic fundamental rights of women such as Right to equality under article 14,15 and her right to life and live with dignity under article 21 of the constitution of India.

Definition of Sexual Harassment

Sexual Harassment includes any one or more of the following unwelcome acts or behaviour.

1. Physical contact and advances.
2. A demand or request for sexual favours.
3. Making sexually coloured remarks.
4. Showing pornography.
5. Any unwelcome messages through telephone or internet.

Constitution

1. Presiding Officer, Prof. Ranjana Singh, Professor, Department of Food Technology, Shaheed Rajguru College of Applied Sciences for Women



ADMISSION 2023-24

HOME

NAAC

NIRF

ONLINE PAYMENT

ICC

LOGIN ▾



Shaheed Rajguru College of Applied Sciences for Women

University of Delhi

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Constitution

1. Presiding Officer, Prof. Ranjana Singh, Professor, Department of Food Technology, Shaheed Rajguru College of Applied Sciences for Women
2. Two faculty members Dr. Deepa Joshi, Associate Professor, Department of Food Technology and Dr. Rekha Mehrotra, Associate Professor, Department of Botany, Shaheed Rajguru College of Applied Sciences for Women.
3. Two non-teaching employees: Mr. Chaman Giri, Assistant (Accounts) and Ms. Akanksha Dhingra, Technical Assistant, Shaheed Rajguru College of Applied Sciences for Women.
4. One member from amongst non-government organizations or associations: Ms. Niyati Sharma, Advocate.

Function

The Internal Complaints Committee has two major functions

1. Preventive
2. Remedial Preventive
 - To work towards creating an atmosphere promoting equality, non-discrimination and gender sensitivity.
 - To promote and facilitate measures to create a work environment that is free of sexual harassment.
 - To receive and take cognizance of complaints made about sexual harassment at the university and give every complaint serious consideration.
 - Crisis Management, Mediation and Counselling

PROCTORIAL & ANTI RAGGING COMMITTEE

https://www.rajjurucollege.com/Proctorial_Anti_Ragging_Committee



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University of Delhi

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PROCTORIAL & ANTI RAGGING COMMITTEE

Shaheed Rajguru College of Applied Sciences for Women maintains of discipline among Students through the Ordinance XV-B of University of Delhi.

To enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline.

- a. Physical assault, or threat to use physical force, against any member of the teaching and non teaching staff of any Institution / Department and against any student within the University of Delhi .
- b. Carrying of, use of or threat to use of any weapons.
- c. Any violation of the provisions of the Civil Rights Protection Act, 1976.
- d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes.
- e. Any practice-whether verbal or otherwise-derogatory of women.
- f. Any attempt at bribing or corruption in any manner
- g. Willful destruction of institutional property
- h. Creating ill-will or intolerance on religious or communal grounds.
- i. Causing disruption in any manner of the academic functioning of the University system;
- j. Prohibition of Ragging as per Ordinance XV-C.

Necessary action will be taken for maintaining discipline as may seem to him/her appropriate.