

Self appraisal report for Year (2024-25)

Auditor Agency: Killamsetty Prasanth Kumar(Directorate of Training (UTCS), GNCTD)

Ministry Name: UT of Delhi

Department Name:

Public Authority Name: Shaheed Rajguru College of Applied Sciences for Women

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|--|-----------|-------|---------------|---|------------------|---------------|---------------------|
| 1 | Organisation and Function | | | | | | | |
| 1.1 | Particulars of its organisation, functions and duties[Section 4(1)(b)(i)] | | | | | | | |
| 1.1.1 | Name and address of the Organization | Fully Met | 1.28 | 1.28 | https://www.rajgurucollege.com/images/pdf/StatutoryRTI.pdf | Fully Met | 1.28 | ok |
| 1.1.2 | Head of the organization | Fully Met | 1.28 | 1.28 | https://www.rajgurucollege.com/images/pdf/StatutoryRTI.pdf | Fully Met | 1.28 | ok |
| 1.1.3 | Vision, Mission and Key objectives | Fully Met | 1.28 | 1.28 | https://www.rajgurucollege.com/images/pdf/StatutoryRTI.pdf | Fully Met | 1.28 | ok |
| 1.1.4 | Function and duties | Fully Met | 1.28 | 1.28 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-1.pdf | Fully Met | 1.28 | ok |

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| 1.1.5 | Organization Chart | Fully Met | 1.28 | 1.28 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-1.pdf | Fully Met | 1.28 | ok |
| 1.1.6 | Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt | Fully Met | 1.28 | 1.28 | https://www.rajgurucollege.com/images/pdf/Staff%20Council%20Comm ittees%20202 4-25.pdf | Fully Met | 1.28 | ok |
| 1.2 | Power and duties of its officers and employees[Section 4(1) (b)(ii)] | | | | | | | |
| 1.2.1 | Powers and duties of officers (administrative, financial and judicial) | Fully Met | 1.92 | 1.92 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-2.pdf | Fully Met | 1.92 | ok |
| 1.2.2 | Power and duties of other employees | Fully Met | 1.92 | 1.92 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-2.pdf | Fully Met | 1.92 | ok |
| 1.2.3 | Rules/ orders under which powers and duty derived and exercised | Fully Met | 1.92 | 1.92 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-2.pdf | Fully Met | 1.92 | ok |
| 1.2.4 | Work allocation | Fully Met | 1.92 | 1.92 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-2.pdf | Fully Met | 1.92 | ok |

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| | | | | | nual-2.pdf | | | |
| 1.3 | Procedure followed in decision making process [Section 4(1)(b)(iii)] | | | | | | | |
| 1.3.1 | Process of decision making - Identify key decision making points | Fully Met | 1.54 | 1.54 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-3.pdf | Fully Met | 1.54 | ok |
| 1.3.2 | Final decision making authority | Fully Met | 1.54 | 1.54 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-3.pdf | Fully Met | 1.54 | ok |
| 1.3.3 | Related provisions, acts, rules etc. | Fully Met | 1.54 | 1.54 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-3.pdf | Fully Met | 1.54 | ok |
| 1.3.4 | Time limit for taking a decisions, if any | Fully Met | 1.54 | 1.54 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-3.pdf | Fully Met | 1.54 | ok |
| 1.3.5 | Channels of supervision and accountability | Fully Met | 1.54 | 1.54 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-3.pdf | Fully Met | 1.54 | ok |
| 1.4 | Norms for discharge of functions[Section 4(1)(b)(iv)] | | | | | | | |
| 1.4.1 | Nature of functions/ services offered | Fully Met | 1.54 | 1.54 | https://www.rajgurucollege.com/images/pdf/RTI/2019/RT | Fully Met | 1.54 | ok |

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| | | | | | I_manual4.pdf | | | |
| 1.4.2 | Norms/ standards for functions/ service delivery | Fully Met | 1.54 | 1.54 | https://www.rajgurucollege.com/images/pdf/RTI/2019/RTI_manual4.pdf | Fully Met | 1.54 | ok |
| 1.4.3 | Process by which these services can be accessed | Fully Met | 1.54 | 1.54 | https://www.rajgurucollege.com/images/pdf/RTI/2019/RTI_manual4.pdf | Fully Met | 1.54 | ok |
| 1.4.4 | Time-limit for achieving the targets | Fully Met | 1.54 | 1.54 | https://www.rajgurucollege.com/images/pdf/RTI/2019/RTI_manual4.pdf | Fully Met | 1.54 | ok |
| 1.4.5 | Process of redressal of grievances | Fully Met | 1.54 | 1.54 | https://www.rajgurucollege.com/images/pdf/RTI/2019/RTI_manual4.pdf | Fully Met | 1.54 | ok |
| 1.5 | Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)] | | | | | | | |
| 1.5.1 | Title and nature of the record/ manual /instruction. | Fully Met | 2.6 | 2.60 | https://www.rajgurucollege.com/images/pdf/RTI/2019/manual-5f.pdf | Fully Met | 2.60 | ok |
| 1.5.2 | List of Acts, rules, regulations, instructions, manuals and records. | Fully Met | 2.6 | 2.60 | https://www.rajgurucollege.com/images/pdf/RTI/2019/manual-5f.pdf | Fully Met | 2.60 | ok |

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| 1.5.3 | Acts/ Rules/ manuals, etc. | Fully Met | 2.6 | 2.60 | https://www.rajgurucollege.com/images/pdf/RTI/2019/manual-5f.pdf | Fully Met | 2.60 | ok |
| 1.6 | Categories of documents held by the authority under its control[Section 4(1)(b) (vi)] | | | | | | | |
| 1.6.1 | Categories of documents | Fully Met | 3.85 | 3.85 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-6.pdf | Fully Met | 3.85 | ok |
| 1.6.2 | Custodian of documents/categories | Fully Met | 3.85 | 3.85 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-6.pdf | Fully Met | 3.85 | ok |
| 1.7 | Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)] | | | | | | | |
| 1.7.1 | Name of Boards, Council, Committee etc. | Fully Met | 0.96 | 0.96 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-8.pdf | Fully Met | 0.96 | ok |
| 1.7.2 | Composition | Fully Met | 0.96 | 0.96 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-8.pdf | Fully Met | 0.96 | ok |
| 1.7.3 | Dates from which constituted | Fully Met | 0.96 | 0.96 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-8.pdf | Fully Met | 0.96 | ok |

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|------------|---|-----------|-------|---------------|---|------------------|---------------|---------------------|
| 1.7.4 | Term/ Tenure | Fully Met | 0.96 | 0.96 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-8.pdf | Fully Met | 0.96 | ok |
| 1.7.5 | Powers and functions | Fully Met | 0.96 | 0.96 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-8.pdf | Fully Met | 0.96 | ok |
| 1.7.6 | Whether their meetings are open to the public? | Fully Met | 0.96 | 0.96 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-8.pdf | Fully Met | 0.96 | ok |
| 1.7.7 | Whether the minutes of the meetings are open to the public? | Fully Met | 0.96 | 0.96 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-8.pdf | Fully Met | 0.96 | ok |
| 1.7.8 | Place where the minutes if open to the public are available? | Fully Met | 0.96 | 0.96 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-8.pdf | Fully Met | 0.96 | ok |
| 1.8 | Directory of officers and employees[Section 4(1) (b) (ix)] | | | | | | | |
| 1.8.1 | Name and designation | Fully Met | 3.85 | 3.85 | https://www.rajgurucollege.com/images/pdf/RTI/Manual_9.pdf | Fully Met | 3.85 | ok |
| 1.8.2 | Telephone , fax and email ID | Fully Met | 3.85 | 3.85 | https://www.rajgurucollege.com/images/pdf/RTI/Manual_9.pdf | Fully Met | 3.85 | ok |

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| | | | | | jgurucollege.com/images/pdf/RTI/Manual_9.pdf | | | |
| 1.9 | Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)] | | | | | | | |
| 1.9.1 | List of employees with Gross monthly remuneration | Fully Met | 3.85 | 3.85 | https://www.rajgurucollege.com/images/pdf/RTI/Salary%20Details_Manual%2010.pdf | Fully Met | 3.85 | ok |
| 1.9.2 | System of compensation as provided in its regulations | Fully Met | 3.85 | 3.85 | https://www.rajgurucollege.com/images/pdf/RTI/Salary%20Details_Manual%2010.pdf | Fully Met | 3.85 | ok |
| 1.10 | Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)] | | | | | | | |
| 1.10.1 | Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority | Fully Met | 3.85 | 3.85 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-16.pdf | Fully Met | 3.85 | ok |
| 1.10.2 | Address, telephone numbers and email ID of each designated official. | Fully Met | 3.85 | 3.85 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-16.pdf | Fully Met | 3.85 | ok |
| 1.11 | Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013) | | | | | | | |
| 1.11.1 | Number of employees against whom disciplinary | Fully Met | 3.85 | 3.85 | https://www.ra | Fully Met | 3.85 | ok |

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| | action has been (i) Pending for minor penalty or major penalty proceedings | | | | jgurucollege.com/images/pdf/RTI/2019/Manual-12f.pdf | | | |
| 1.11.2 | (ii) Finalised for minor penalty or major penalty proceedings | Fully Met | 3.85 | 3.85 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-12f.pdf | Fully Met | 3.85 | ok |
| 1.12 | Programmes to advance understanding of RTI(Section 26) | | | | | | | |
| 1.12.1 | Educational programmes | Fully Met | 1.92 | 1.92 | https://www.rajgurucollege.com/images/pdf/RTI/ProgrammestoadvanceunderstandingofRTI-TrainingofPIO.pdf | Fully Met | 1.92 | ok |
| 1.12.2 | Efforts to encourage public authority to participate in these programmes | Fully Met | 1.92 | 1.92 | https://www.rajgurucollege.com/images/pdf/RTI/ProgrammestoadvanceunderstandingofRTI-TrainingofPIO.pdf | Fully Met | 1.92 | ok |
| 1.12.3 | Training of CPIO/APIO | Fully Met | 1.92 | 1.92 | https://www.rajgurucollege.com/images/pdf/RTI/ProgrammestoadvanceunderstandingofRTI-TrainingofPIO.pdf | Fully Met | 1.92 | ok |

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| | | | | | gofRTI-Trainin gofPIO.pdf | | | |
| 1.12.4 | Update & publish guidelines on RTI by the Public Authorities concerned | Fully Met | 1.92 | 1.92 | https://www.ra jgurucollege.c om/images/pd f/RTI/Program mestoadvanc eunderstandin gofRTI-Trainin gofPIO.pdf | Fully Met | 1.92 | ok |
| 1.13 | Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013] | | | | | | | |
| 1.13.1 | Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013] | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| Total | | | 92 | 92 | | 92 | 92 | |
| 2 | Budget and Programme | | | | | | | |
| 2.1 | Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)] | | | | | | | |
| 2.1.1 | Total Budget for the public authority | Fully Met | 10 | 10.00 | https://www.ra jgurucollege.c om/images/pd f/RTI/Budget %20Manual% 2011.pdf | Fully Met | 10.00 | ok |
| 2.1.2 | Budget for each agency and plan & programmes | Fully Met | 10 | 10.00 | https://www.ra jgurucollege.c om/images/pd f/RTI/Budget %20Manual% 2011.pdf | Fully Met | 10.00 | ok |
| 2.1.3 | Proposed expenditures | Fully Met | 10 | 10.00 | https://www.ra jgurucollege.c om/images/pd | Fully Met | 10.00 | ok |

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| | | | | | f/RTI/Budget %20Manual% 2011.pdf | | | |
| 2.1.4 | Revised budget for each agency, if any | Fully Met | 10 | 10.00 | https://www.ra jgurucollege.c om/images/pd f/RTI/Budget %20Manual% 2011.pdf | Fully Met | 10.00 | ok |
| 2.1.5 | Report on disbursements made and place where the related reports are available | Fully Met | 10 | 10.00 | https://www.ra jgurucollege.c om/images/pd f/RTI/Budget %20Manual% 2011.pdf | Fully Met | 10.00 | ok |
| 2.1.6 | Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed. | Fully Met | 10 | 10.00 | https://www.ra jgurucollege.c om/images/pd f/RTI/Budget %20Manual% 2011.pdf | Fully Met | 10.00 | ok |
| 2.2 | Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012) | | | | | | | |
| 2.2.1 | Budget | Fully Met | 20 | 20.00 | https://www.ra jgurucollege.c om/images/pd f/RTI/2019/Ma nual-13f.pdf | Fully Met | 20.00 | ok |
| 2.2.2 | Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the | Fully Met | 20 | 20.00 | https://www.ra jgurucollege.c | Fully Met | 20.00 | ok |

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| | Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit | | | | om/images/pdf/RTI/2019/Manual-13f.pdf | | | |
| 2.3 | Manner of execution of subsidy programme [Section 4(i)(b)(xii)] | | | | | | | |
| 2.3.1 | Name of the programme of activity | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.3.2 | Objective of the programme | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.3.3 | Procedure to avail benefits | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.3.4 | Duration of the programme/ scheme | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.3.5 | Physical and financial targets of the programme | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.3.6 | Nature/ scale of subsidy /amount allotted | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.3.7 | Eligibility criteria for grant of subsidy | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.3.8 | Details of beneficiaries of subsidy programme (number, profile etc) | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.4 | Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013] | | | | | | | |
| 2.4.1 | Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.4.2 | Annual accounts of all legal entities who are provided grants by public authorities | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.5 | Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)] | | | | | | | |
| 2.5.1 | Concessions, permits or authorizations granted by public authority | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.5.2 | For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 2.6 | CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013] | | | | | | | |
| 2.6.1 | CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |

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| | both houses of the Parliament. | | | | | | | |
| Total | | | 100 | 100 | | 100 | 100 | |
| 3 | Publicity and Public interface | | | | | | | |
| 3.1 | Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013] | | | | | | | |
| 3.1.1 | Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens | Fully Met | 12.5 | 12.50 | https://www.rajpgurucollege.com/images/pdf/RTI/2019/Manual-7f.pdf | Fully Met | 12.50 | ok |
| 3.1.2 | a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants | Fully Met | 12.5 | 12.50 | https://www.rajpgurucollege.com/images/pdf/RTI/2019/Manual-7f.pdf | Fully Met | 12.50 | ok |
| 3.1.3 | Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 3.1.4 | Public- Private Partnerships (PPP)- Detailed project reports (DPRs) | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 3.1.5 | Public- Private Partnerships (PPP)- Concession agreements. | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 3.1.6 | Public- Private Partnerships (PPP)- Operation and maintenance manuals | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 3.1.7 | Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 3.1.8 | Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |

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| 3.1.9 | Public- Private Partnerships (PPP) -Information relating to outputs and outcomes | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 3.1.10 | Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.) | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 3.1.11 | Public- Private Partnerships (PPP) - All payment made under the PPP project | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 3.2 | Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)] | | | | | | | |
| 3.2.1 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 3.2.2 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 3.2.3 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 3.3 | Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)] | | | | | | | |
| 3.3.1 | Use of the most effective means of communication - Internet (website) | Fully Met | 50 | 50.00 | https://www.rajgurucollege.com/ | Fully Met | 50.00 | ok |
| 3.4 | Form of accessibility of information manual/ handbook[Section 4(1)(b)] | | | | | | | |
| 3.4.1 | Information manual/handbook available in electronic format | Fully Met | 25 | 25.00 | https://www.rajgurucollege.com/images/pdf/Manual-28_3.4_Information | Fully Met | 25.00 | ok |

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| | | | | | %20manual-h andbook%20a vailable%20in %20Electronic %20Form.pdf | | | |
| 3.4.2 | Information manual/handbook available in printed format | Fully Met | 25 | 25.00 | Yes | Fully Met | 25.00 | ok |
| 3.5 | Whether information manual/ handbook available free of cost or not [Section 4(1)(b)] | | | | | | | |
| 3.5.1 | List of materials available Free of cost | Fully Met | 25 | 25.00 | https://www.rajgurucollege.com/images/pdf/Manual-28_3.4_Information%20manual-handbook%20available%20in%20Electronic%20Form.pdf | Fully Met | 25.00 | ok |
| 3.5.2 | List of materials available at a reasonable cost of the medium | Fully Met | 25 | 25.00 | https://www.rajgurucollege.com/images/pdf/Manual-28_3.4_Information%20manual-handbook%20available%20in%20Electronic%20Form.pdf | Fully Met | 25.00 | ok |
| Total | | | 175 | 175 | | 175 | 175 | |
| 4 | E-Governance | | | | | | | |
| 4.1 | Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013] | | | | | | | |
| 4.1.1 | Hindi | Fully Met | 9.52 | 9.52 | https://www.rajgurucollege.com/images/pdf/Manual-28_3.4_Information%20manual-handbook%20available%20in%20Electronic%20Form.pdf | Fully Met | 9.52 | ok |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
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| | | | | | kgurucollege.com/Prospectus-Admission.aspx | | | |
| 4.1.2 | English | Fully Met | 9.52 | 9.52 | https://www.ra kgurucollege.com/Prospectus-Admission.aspx | Fully Met | 9.52 | ok |
| 4.1.3 | Vernacular/ Local Language | Fully Met | 9.52 | 9.52 | Yes (Hindi) | Fully Met | 9.52 | ok |
| 4.2 | When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013] | | | | | | | |
| 4.2.1 | Last date of Annual updation | Fully Met | 28.57 | 28.57 | June 2025 | Fully Met | 28.57 | ok |
| 4.3 | Information available in electronic form[Section 4(1)(b)(xiv)] | | | | | | | |
| 4.3.1 | Details of information available in electronic form | Fully Met | 9.52 | 9.52 | https://www.ra kgurucollege.com/ | Fully Met | 9.52 | ok |
| 4.3.2 | Name/ title of the document/record/ other information | Fully Met | 9.52 | 9.52 | https://www.ra kgurucollege.com/ | Fully Met | 9.52 | ok |
| 4.3.3 | Location where available | Fully Met | 9.52 | 9.52 | https://www.ra kgurucollege.com/ | Fully Met | 9.52 | ok |
| 4.4 | Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)] | | | | | | | |
| 4.4.1 | Name & location of the facility | Fully Met | 7.14 | 7.14 | https://www.ra kgurucollege.com/images/pdf/RTI/2019/Manual-15f.pdf | Fully Met | 7.14 | ok |
| 4.4.2 | Details of information made available | Fully Met | 7.14 | 7.14 | https://www.ra kgurucollege.com/images/pdf/RTI/2019/Ma | Fully Met | 7.14 | ok |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|------------|---|----------------|-------|---------------|---|------------------|---------------|---------------------|
| 4.4.3 | Working hours of the facility | Fully Met | 7.14 | 7.14 | nual-15f.pdf https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-15f.pdf | Fully Met | 7.14 | ok |
| 4.4.4 | Contact person & contact details (Phone, fax, email) | Fully Met | 7.14 | 7.14 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-15f.pdf | Fully Met | 7.14 | ok |
| 4.5 | Such other information as may be prescribed under Section 4(i) (b)(xvii) | | | | | | | |
| 4.5.1 | Grievance redressal mechanism | Fully Met | 4.1 | 4.10 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-14f.pdf | Fully Met | 4.10 | ok |
| 4.5.2 | List of completed schemes/ projects/ Programmes | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 4.5.3 | List of schemes/ projects/ programme underway | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 4.5.4 | Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 4.5.5 | Annual Report | Fully Met | 4.1 | 4.10 | https://www.rajgurucollege.com/Annual-Reports | Fully Met | 4.10 | ok |
| 4.5.6 | Frequently Asked Question (FAQs) | Fully Met | 4.1 | 4.10 | https://www.rajgurucollege.com/images/pdf/RTI/2019/Manual-17.pdf | Fully Met | 4.10 | ok |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------------|---|----------------|------------|---------------|---|------------------|---------------|---------------------|
| 4.5.7 | Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 4.6 | Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013] | | | | | | | |
| 4.6.1 | Details of applications received and disposed | Fully Met | 14.29 | 14.29 | https://www.rajgurucollege.com/RTI-Report | Fully Met | 14.29 | ok |
| 4.6.2 | Details of appeals received and orders issued | Fully Met | 14.29 | 14.29 | https://www.rajgurucollege.com/RTI-Report | Fully Met | 14.29 | ok |
| 4.7 | Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)] | | | | | | | |
| 4.7.1 | Details of questions asked and replies given | Fully Met | 28.57 | 28.57 | As mentioned in the applications and replies issued by Shaheed Rajguru College of Applied Sciences for Women | Partially Met | 14.29 | ok |
| Total | | | 184 | 184 | | 184 | 169 | |
| 5 | Information as may be prescribed | | | | | | | |
| 5.1 | Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013] | | | | | | | |
| 5.1.1 | Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015 | Fully Met | 20 | 20.00 | https://www.rajgurucollege.com/images/pdf/Manual-27_5 | Fully Met | 20.00 | ok |

[illegible]

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------------------|--|----------------|------------|---------------|---------|------------------|---------------|---------------------|
| | Personnel, Public Grievance and Pensions, Govt. Of India) | | | | | | | |
| 6.2.1 | Whether STQC certification obtained and its validity | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| 6.2.2 | Does the website show the certificate on the Website? | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Not Applicable |
| Total | | | 25 | 25 | | 25 | 25 | |
| Grand Total | | | 616 | 616 | | 616 | 601 | |